

## **Announcement of**

## Physical Resource Management Office of KMUTT Bang Khun Thian Measure and surveillance of the outbreak of COVID-19 of KMUTT Bang Khun Thian

With regard to escalating spread of the novel coronavirus 2019 (COVID-19) as shown by a rising number of patients in the country and widespread human-to-human transmission around the globe, the Announcement of King Mongkut's University of Technology Thonburi (KMUTT) No. 7 to temporarily close the campus (the measure and surveillance of the outbreak of COVID-19 to control the situation and disease), the Physical Resources Management Office of KMUTT Bang Khun Thian hereby announces the measures and surveillance of COVID-19 outbreak of KMUTT Bang Khun Thian as follows:

- Visitors are not allowed to enter Bang Khun Thian Campus from March 23, 2020 onwards to be in line with the Announcement of Measures and surveillance of the outbreak of Coronavirus disease 2019 (COVID-19)
  No. 7. For emergency business to contact KMUTT or conducting any activities at Bang Khun Thian Campus, the visitors are requested to seek an approval beforehand.
- 2. Use the main entrance Gate 1 (Soi Thian Talae 25) only for both entry and exit. There is only one screening spot at the tent in front of the university where the students, KMUTT personnel and officers who are working at Bang Khun Thian Campus are required to show their Identification cards and have temperature checked. Those whose temperature are normal will receive a sticker to visibly show throughout the day.
- 3. The main entrance of Bang Khun Thian Campus Gate 1 (Entrance at Soi Thian Talae 25) opens for both entry and exit from 05.00 hrs. 21.00 hrs. for pedestrians, motorcycles, cars and shuttle buses (both buses and vans) and public buses Line 68 and 88 from March 23, 2020. In case of entry and exits beyond the specified duration, signing up to record the visit with the officers is required.
- 4. Gate 2 and Gate 3 (Entrance at Soi Thian Talae 23) are closed (not allowed for entry and exit) during that time.
- 5. The visitors in need to contact KMUTT in emergency are to inform their hosts to notify the officers at the screening spot their details: name and last name, license plate number of the vehicles and purpose of visits. After the screening procedure, they are required to complete a Self-Declaration Form which will be given to the host and further forwarded to the Physical Resources Management Office of KMUTT Bang Khun Thian for record.
- 6. If staff members, students, contractors, visitors and employees are found to have a temperature higher than 37.5 Celsius degrees, they will not be allowed to enter the premises.
- 7. Motorcycles and public cars to deliver parcels, products and food are not allowed. The designated area for delivery is next to Gate 1 (the main entrance).
- 8. Any units requiring to carry out business or activities at Bang Khun Thian Campus needs to inform their names, date and time to their supervisors to forward the information to the Physical Resources Management Office so that the Office can arrange the security procedure at the Campus beforehand.

- 9. KMUTT Bang Khun Thian has conducted a survey of all departments to find out the number of personnel working from March 23, 2020 through April 12, 2020 at the Campus to assess the safety management. Suggestion has been made to the Office of Building and Ground Management to reduce the number of trips of shuttle buses during emergency situations to comply with the government and university measures and to enforce the work from home policy.
- 10.KMUTT personnel are not allowed to stay overnight in the room or any other place on campus for work or operation from March 23, 2020 to be in line with the precautionary measures.

Effective from March 23, 2020 onwards until the situation is back to normal.

(Assoc. Prof. Dr. Solot Suwanayuen)

Vice President for Bang Khun Thian