

**Announcement of King Mongkut's University of Technology Thonburi
Measure and Surveillance of Coronavirus Disease (COVID-19) Outbreak**

No. 27

**Temporary closure of King Mongkut's University of Technology Thonburi
and measures for class management and university operation during
the outbreak of COVID-19**

With reference to the Announcement of King Mongkut's University of Technology Thonburi (KMUTT) on the Measure and Surveillance of Coronavirus Disease (COVID-19) Outbreak No. 23, dated January 29, 2021 and No. 24 dated February 28, 2021 regarding the re-opening of King Mongkut's University of Technology Thonburi, the University has observed the situation and recognised that the outbreak situation has gradually escalated with more infected cases found in the provinces where KMUTT campuses are located.

In response to additional measures of the government to prevent the crisis of COVID-19 outbreak and to ensure smooth and effective operation of the university during the crisis, by the virtue of Section 24 and Section 27 of the King Mongkut's University of Technology Thonburi ACT B.E.2541, the University thus announced the temporary closure of the University and the adjustment of class management and university operation to prevent and reduce the risk of COVID-19 infection and transmission. The details are as follows:

1. All areas of the University are temporarily closed from April 10, 2021 to April 30, 2021. **Should there be any reason or urgent need to come to the university, students and staff must strictly comply with the procedure, measures and quota of personnel permitted to work at the office announced by the university.**

2. Students and staff shall strictly comply with the COVID-19 preventive measures prescribed by the government and the University as well as to keep themselves updated with COVID-19 situation reported by government agencies or the University.

3. All classes shall be conducted online. Regarding the assessment of learning outcomes to be conducted during the effect of this announcement, lecturers are advised to adopt new evaluation methods to measure the learning outcomes of each subject such as Online Examinations, Assignments or Take-home Examinations or an ongoing assessment during the classes. Lecturers are to communicate with the students so that they can fully understand the necessity of the adjustment of criteria and evaluation methods to measure the learning outcomes during the unusual period caused by COVID-19 situation.

4. Students wishing to postpone internship are requested to notify the Student Affairs Office.

5. During the effect of this announcement, qualifying examination, proposal examination, preliminary examination and oral defense can be conducted online.

6. Supervisors are requested to assign team members to work from their residence (Work From Home) where the staff members shall be on call and can be contacted during the university operational hours. Further, proper supervision and evaluation must be set up in order to allow the supervisors to keep track of the performance of the personnel. The working hours shall be managed in accordance with the university regulations. In case of emergency or if necessary, the supervisors can ask their staff members to work at the office by following the procedure announced by the University.

7. Staff members who can remain working at the campus are only those out of necessity including officers in charge of security, team members of the projects under the agreement or contract designating required duration/deadline, university infrastructure and information technology infrastructure teams, personnel who are in charge of legal work, contract assignments that require completion within limited time and Health Care services.

Vice Presidents and Assistants to the President, Directors/Heads of Faculty/Office/Institute are tasked with adjusting working hours of personnel and manage any assignment for urgent or important tasks in accordance with university regulations as appropriate to the situation. If there is no need for the personnel to work on campus, they can assign the personnel to work from their residence as stated in no. 6. Those who come to work on campus shall strictly comply with COVID-19 preventive measures prescribed by the government and the University.

8. All physical activities that require mass gathering both on and off campus shall be suspended or postponed until after April 30, 2021. It is also recommended to conduct activities in other formats.

9. For the smooth and effective operation of the University, Vice Presidents and Assistants to the President, Directors/Heads of Faculty/Office/Institute may work or carry out any operations through electronic systems including organising online meetings and giving orders in accordance with this announcement.

10. Students and staff are requested to monitor themselves if they have symptoms of COVID-19. Should any symptoms develop or have causes for concern, the students and staff can contact the Operations and Emergency Assistance Center of KMUTT via 24-hours hotline number at 02 4709090.

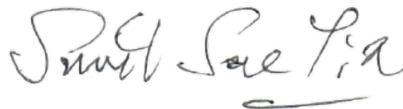
11. If there shall be any issues arising from this announcement, the Senior Vice President for Administrative Affairs as Director of COVID-19 Emergency Operation and Assistance Center is tasked with deliberating and executing any action deemed appropriate and reporting to the President accordingly.

12. The University is concerned about the health of students and staff. Should you have developed any symptoms of respiratory illnesses or anticipated any COVID-19 infected person as well as witnessed the incident leading to the spread of the COVID-19, please help report to the University by filling out the “Anticipating COVID-19 patient at KMUTT” form at <http://bit.ly/Wereport>. In case that you have COVID-19 symptoms, please go to the hospital in the insurance company's network. The University will further coordinate with the related person on the management of COVID-19 insurance coverage.

13. Students and staff shall strictly comply with COVID-19 preventive measures prescribed by the University. Any act of intentionally distorting, concealing and giving false information to their supervisors to violate this announcement may result in disciplinary action.

Effective immediately until further notice.

Announced on April 9, 2021



(Assoc. Prof. Dr. Suwit Saetia)
President of KMUTT



Form “Anticipating COVID-19 patient at KMUTT”